

Ruth Ann Monroe Primary School

1311 Yale Drive

Hagerstown, MD 21742

301-766-8668

Title I

School Parent and Family Engagement Plan

2018-2019



VISION :

We provide a safe, successful, individualized learning experience for all.

MISSION:

Ruth Ann Monroe Primary School is dedicated to developing lifelong learners through a positive learning environment. Students will demonstrate 21st Century learning by meeting or exceeding national standards. We commit to a system of support and high expectations for all. We will create a community of literate independent diverse individuals who will think critically, creatively, and collaboratively to communicate their 21st century learning.

Dear Title I Families,

The School Parent and Family Engagement Policy/Plan was jointly developed with and agreed on with parents during the annual Title 1 Spring Review on June 5, 2018.

This document will be made available to staff, parents, students, and local community agencies in written form as well as on social media (FaceBook: Ruth Ann Monroe Primary School).

Please take time to review this booklet and submit any comments on the last page. Please return the last page to school with your child.

Sincerely,

Kathleen Forrest
Principal
Ruth Ann Monroe Primary

**For additional information on Title I and Parent Involvement, please visit the following websites:

MSDE Parent Involvement Website

<http://www.marylandpublicschools.org/parents/Pages/default.aspx>

Reading Rockets (Parent Link)

<http://www.readingrockets.org/audience/parents>

Center on the Social and Emotional Foundations for Foundational Learning

<http://csefel.vanderbilt.edu/resources/family.html>

Washington County Public Schools

www.wcpsmd.com

Ruth Ann Monroe Primary School strives to create a partnership with parents, family members, and the community. To the extent practicable, we will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.

Research shows that parent involvement improves the academic and social development of students which in turn, leads to future success.



Regardless of any student's circumstances, we believe that all students can and will succeed. An educational foundation begins with a positive partnership between school and families.

Ruth Ann Monroe Primary School recognizes that parents and other family members are the child's first teachers.

Parents and family members are encouraged to:

- Have a conversation with your child about his/her learning everyday
- Frequently communicate with your child's teacher
- Take an active role in the school (volunteer, become a member of PTA, attend school events and parent visitation days)

COMMUNICATION

Communication about academic opportunities and student progress will be ongoing between the school and families.

Ruth Ann Monroe Primary School will:

- Hold an annual meeting, at convenient times, to inform parents of the school's role and requirements in implementing Title 1, and the right of parents to be involved.
- Offer numerous meetings with flexible times and dates such as morning and evening.
- Provide a Title I Orientation that reviews Title I services, reviews the Title I program, and provides opportunities for parents to meet Title I staff.
- Hold an "Open House" for families to meet the teacher/s, learn about grade level curriculum, assessments, and the process for reporting progress on standards.
- Distribute the *WCPS Title I Program Parent Information folder* at the beginning of the year and as needed.
- Provide with the Title I School-Parent Partnership Compact and Parent Involvement Plan.
- Hold on-going Parent-Teacher Conferences for any student to discuss student progress and grade level expectations, as needed.
- Provide accommodations to families upon request (translated documents, interpreters, accommodations for families with disabilities).
- Provide timely information about school programs through daily planners, school newsletters, Connect 5 calls, and social media.
- Provide opportunities for parents to offer suggestions at quarterly focus groups or as requested.

PARENTING

Families will be offered opportunities and information in a parent friendly format to educate and empower themselves through collaboration and communication with other parents, staff, and /or agencies.

Ruth Ann Monroe Primary School will:

- Assist families with basic needs .
- Provide home visits as needed, to support student learning, link families to needed community services, etc.
- Offer various parent workshops at varied times to address understanding of curriculum, parenting skills, community outreach programs, etc.
- Provide reasonable support for parents and families to increase involvement for activities (transportation, child care, or home visits).
- Offer opportunities for parents to network, learn, and support one another (Parent Cafes, 1,2,3 Magic, etc.).
- Host Learning Nights that focus on literacy, math, and technology.
- Send home monthly Recipes for Success, newsletters and Parent Pages.
- Educate school personnel with parental assistance on how to work with parents as equal partners in their child's educational process.

LEARNING AT HOME

Families will be provided with resources, information, workshops, and activities that will encourage academic success.

Ruth Ann Monroe Primary School will:

- Sponsor Family Learning Nights to provide information, materials, and strategies along with take-home activities for parents on how to improve their children’s academic achievement.
- Provide families with information to understand the Common Core State Standards, local and state assessments, the standards-based report card, and ParentVue.
- Provide families with information on how to monitor their child’s progress and how to work with educators to improve academic achievement.
- Provide families with opportunities to enhance their child’s readiness for school with assistance to support their children’s early learning and development through the Judy Center.
- Provide opportunities that support students’ transition to the next level of learning such as but not limited to:
 - second grade visit/s to Eastern Elementary.
 - pre-k students attend summer school programs
 - private nursery schools, daycare students to tour/visit school in Spring.
 - articulation meetings and/or written communication to share information from current teacher/care provider to receiving Pre-K or K teacher.
 - Judy Center monthly joint PD/information sessions between teachers, Head Start, and childcare providers to encourage common language, curriculum knowledge, understanding of various programs.
 - Teacher home-visits for Pre-K and K enrolled and Judy Center staff to home-visits and neighborhood activities.

VOLUNTEERING

Parents, families, and community members will support the academic success of all students by volunteering.

Ruth Ann Monroe Primary School will:

- Encourage families and community members to participate in volunteering within and outside of the school.
- Encourage involvement in the PTA, and volunteering for PTA sponsored events such as Book Fair, Grandparent’s Day, Field Day, etc.
- The Title I School-Family Liaison will conduct an annual Volunteer Interest Survey, to determine volunteer interests, needs, and availability.
- The Title I School-Family Liaison will provide training to volunteers on county and school policies, confidentiality, and use of equipment.
- Establish a “Volunteer Room” to assist with clerical needs (cutting, copying, collating, laminating).



DECISION MAKING

Parents of participating Title 1 students are involved in the decisions regarding the spending of the parent involvement funds. Parents/families will be provided timely information about school programs.

Ruth Ann Monroe Primary School will:

- Provide opportunities annually for all Title I families and staff to review and provide input, feedback, and suggestions through surveys and/or meetings concerning the following documents:
 - Title I Parent Involvement Funds
 - Title I School Parent and Family Engagement Plan
 - Title I School-Family Partnership Compact
- Have at least one parent representative serve on the School Improvement Team and provide input concerning parental needs.
- Request feedback through questionnaires after all events and activities sponsored by Title I and/or Judy Center.
- Provide families with take-home materials provided by the Title I School-Family Liaison and/or Judy Center.
- Encourage all families to complete a beginning and end of year Title I survey.
- Provide a flexible number of meetings, such as mornings and evenings.



COLLABORATING WITH THE COMMUNITY

Community organizations, agencies, businesses and the school will collaborate to provide appropriate support to students and/or families.

Ruth Ann Monroe Primary School will:

- Work closely with local agencies, businesses, and organizations to help coordinate and integrate programs to better serve the needs of our families and students. (Examples: Washington County Community Action Council, Washington County Health Department, Washington County Department of Social Services, Priority Partners, Big Brothers/Big Sisters of Washington County, Head Start, Children in Need, Potomac Case Management, Mental Health Center).
- Work closely with community churches to provide volunteers, school supplies, clothing, food (Micah's Backpack), etc. for student needs throughout the year.
- Establish mentor programs with community members and/or higher education institutions, such as Reading Café.
- Utilize the Judy Center to provide collaborative, integrated programs and approaches that support the young child's growth in the domains of personal and social development, language, and literacy development, cognition and general knowledge, and physical development and health.



Thank you for your
support and continued
dedication to
your child's
education!

Thanks

Please complete, detach, and return this page of the booklet to your child's teacher to indicate that you have reviewed the contents. If any portion of this plan is not satisfactory to parents please submit comments below. All comments will be reviewed with our School Improvement Team and shared with the countywide Title 1 office. Thank You!

Comments: _____

****Please print*

Parent Name: _____

Student Name: _____

Grade/Teacher: _____

Phone Number: _____

E-mail: _____

